

Vernon College

Assessment Activity/Report Communication Form 2012-2013

Title: CBM00C – Continuing Education Class Report – 1st Quarter – Fall 2013

Date of completion: 12/07/2012

Please circle: Assessment Activity Report Both

**Highlights of data:
63,520 Contact Hours
September, October, November, 2012**

**Use of data:
To report all students enrolled in Coordinating Board-approved continuing education courses. The courses reported include all specially approved continuing education courses (local need) and courses listed in the continuing education section of the Workforce Education Course Manual.**

**How associated to Student Success?
Contact hours can be compared to same report in different years to see the differences and if retaining the same amount.**

Where the report can be found: Admissions and Records Office

**Submitted by: Lana Carter
(responsible party)**

Date: 01/16/2013

Received by Office of Institutional Effectiveness: January 16, 2013

Presented to College Effectiveness Committee: January 2013